

Oakland School for the Arts

School of Production Design Syllabus
2016 / 2017

Production Design Chair: Jean-Francois Revon
Production Design, Faculty: Jon Taylor

jfrevon@oakarts.org

Welcome to the School of Production Design's 2016/17 school year!

THIS DOCUMENT IS REQUIRED READING FOR ALL PRODUCTION DESIGN PARENTS/GUARDIANS AND STUDENTS. By reading and signing this document, you are acknowledging that you understand and agree to adhere to all Course Policies. If you do not understand or agree to adhere to all Course Policies, please communicate to Mr. Revon directly.

The School of Production Design, will prepare your child for college. To reach that goal, your child must complete all assignments on time and come prepared to class.

The Production Design teachers need you to contribute to the success of your child's education. Parental participation is vital to this emphasis. It is essential for you to be involved and aware of the academic and artistic progress of your child, as well as volunteer to help with OSA productions in our parent volunteer group. Please join us, be part of the Production Design parent group, Romy Douglass our parent group president will send you information needed to join us.

IMPORTANT: Parent meeting are every, second Tuesday of the month, at 7pm, in the Black Box theatre, please join us to get important information in regards to your child education, schedule, and sign up to be apart of our wonderfull productions.

As needed, Mr. Revon will contact you personally to discuss your child's progress.

Performances managed by this department take place outside of regular school hours. It is part of your child's curriculum and grade to do a least **40 (Forty) hours** throughout the school year on OSA productions.

If students do not accomplish their 40 hours throughout the school year, Mr. Revon will assess the consequences, and student's semester grade will be adversely affected.

School of Production Design program description:

This course will introduce students to the fundamental techniques and vocabulary used to create and critique production designs.

Students will develop skills such as script analysis and breakdown, drawing skills, design, stage craft techniques and apply them using a variety of media.

Students will study:

- Sketching
- Set design
- Stage craft
- Production Design computer programs
- Lighting design
- Live sound design
- Video design
- Stage management
- Production running crew
- Portfolio design & presentation

Students will learn how to present conceptual ideas through color rendering and mock-ups, and refine them to be presented to the class and production team.

The course introduces students to various computer programs such as 3-D modeling, drafting, photo retouching, sound mixing, lighting, sound boards programming, and projections.

Throughout the year, students will participate in field trips to various venues observing professionals at work to understand design choices from various productions.

It is essential for students to understand that even though their interest may be in a specific aspect of Production Design, they must be prepared to work in a professional environment where they will learn all aspects of theater management and design. All students are required to complete the Production Design program and will be graded accordingly.

Required Materials

Students will need by September 6th 2016.

- Clothing for painting, carpentry: closed toed shoes, shirt, and pants.
- Closed-toe shoes must be worn in class at all times.
- Graphite pencil set (at least 3 varieties of graphite; hard to soft)
- Erasers (1 white or pink eraser, 3 soft “kneaded” erasers)
- Six or more plain #2 pencils with erasers on the end
- 9” by 12” sketch book

Course / Class Policies

All OSA policies as outlined in the Student Handbook will be respected.

ATTENDANCE in class is critical. Unexcused absences, tardiness and leaving class early will affect the final grade.

Important: parents and guardians must email me at jfrevon@oakarts.org

The reason for student's absence or tardy the day it occurs and use this subject line format:

“(student name) absence excuse (-/-/-)” or

“(student name) tardy excuse (-/-/-) Period (-)”.

PARTICIPATION IN CLASS DISCUSSIONS AND CRITIQUES is also essential. The most important people you will encounter in this course and throughout your education are your peers. For that reason class participation will count as part of the final grade.

PRESENTATION COUNTS. Students will lose grade points for messy workmanship. Students must demonstrate proper care and respect for their work.

HOMEWORK WILL BE NECESSARY for passing this course, primarily in the areas of reading plays, doing research, and sketching.

PROJECTS MUST BE TURNED IN ON TIME. Every day the project is late – the final grade for that project drops.

SUPPLIES AND MATERIALS MUST BE HANDLED WITH RESPECT. All students are responsible for setting up and cleaning up project materials and tools, and properly storing all materials at the end of each class. Waste and misuse will not be tolerated.

CLASS COMPUTER USAGE: Students will have access to the School of Production Design class computers, two students or more per computer. Any students mistreating the School of Production Design equipment may lose access to the equipment.

It is not authorized to use computer for non class work, such as social media, music streaming, video streaming, emails.

TO MAINTAIN A SAFE AND ORGANIZED ENVIRONMENT, all art students will be assigned to rotational clean-up teams. Failure to comply will result in students being detained until their area is sufficiently cleaned. Part of the final grade for this course includes how well you help to keep our work environment clean and organized.

RESPECT OTHER PEOPLE. - Their opinions, their creative processes, and endeavors.

SENIORS, they must receive a passing grade for their final portfolio presentation, in order to graduate from Production design.

HAVE FUN – as much as possible, while working hard.

Student Assessment:

OSA Vision Statement:

Oakland School for the Arts balances a comprehensive academic curriculum with an immersive arts program, providing students unique opportunities for learning, expression and personal growth. OSA's academic and arts programs challenge students, build discipline and confidence, and effectively prepare creative youth to achieve their individual potential both in and outside of the arts.

This course has been designed with that mission in mind, it serves as a first step toward understanding Production design as a way of life and establishing the discipline and standards that will help any student succeed wherever life may take them. The grading breakdown is as follows:

GRADING:

The students' grade in this class will be based on the accumulation of 100 points. Class grades will be calculated as follows:

Category 1: **Sketching:** = 10%

- Weekly sketch are due every Monday, except during production tech week.
- Sketches are graded on: effort, quality of the drawings, innovation.

Category 2: **Class Participation & Etiquette** = 20%

- Willingness to fully participate in group critique and to initiate questions and discussion
- Preparation for and execution of class assignments and projects
- Raising of the hand before talking
- Classroom set-up and clean-up
- *Disrespect and general gossiping is not tolerated*

Category 3: **Class work:** = 30%

Both in-class and homework assignments will be graded on the following criteria:

- Effort
- Presentation / articulation
- Aesthetic impact / conceptual weight
- Following instructions/ fulfillment of requirements
- Comprehension of assigned material

Category 4: **Production Work:** = 40%

- Construction, installation, and running all productions supported by Production design.

A (93%-100%) Student pushes the boundaries of class material, constantly seeking a keener understanding of the subject matter. He or She is a leader in classroom activities and asks thoughtful questions. All work is completed in a manner that demonstrates great pride and commitment.

A- (90%-92%) Student demonstrates a mastery of all class material. He or She is a leader in classroom activities and asks thoughtful questions. All work is completed in a manner that demonstrates commitment to their art and is turned in on time.

B+ (87%-89%) Student demonstrates a thorough understanding of all class material. He or She participates in classroom activities and asks thoughtful questions. All work is completed and turned in on time.

B (83%-86%) Student demonstrates a thorough understanding of most class material. He or She participates in classroom activities and contributes to class discussions. All work is completed and turned in on time.

B- (80%-82%) Student demonstrates an understanding of most class material. He or She participates in classroom activities and occasionally contributes to class discussion. All work is completed and turned in on time.

C+ (77%-79%) Student demonstrates an understanding of some class material. He or She participates in classroom activities and is not distracting in class. All work is turned in.

C (73%-76%) Student demonstrates an understanding of some class material. He or She is well behaved and not distracting in class. All work is turned in.

C- (70%-72%) Student demonstrates an understanding of some class material. He or She is usually well behaved and respectful in class. All work is turned in.

A student earning a "NC" or "F" (0%-69%) in this course has an understanding of very little class material, has been a consistent behavior problem or has not turned in all class assignments.

IMPORTANT NOTICE ABOUT UNSATISFACTORY GRADE:

Students who fail in his/her academic classes or receive an Production design grade below **C**, will be required to make up all work not turned in or not executed appropriately.

Work turned in late will require extra work to allow the student to bring his/her grade up. The consequences for a **C-** or an **NC**, are as follows:

Students failing academic classes may be required to complete academic assignments during Production Design class time. In this case students may miss out on productions and events. The academic support team will determine what the student needs to do in this case.

If they are failing in Production design, they will work directly with the teachers to catch up on their work. This means extra work (after school) for the student and extra attention from their parent(s) /guardian(s).

The student will **NOT** be named in the program, but will be required to be present and doing his/her work in the position he/she took in the production or the project. If the student does not accomplish their duty, it will impact their grade, and further consequences will be put in place.

2016 / 17	Production Design	Show Calendar
Date	Show	Design
October 21 st to November 12 th	The Flight Deck Winter's Tale	Jalua Dell: Set Awlana: Light
November 3 rd to 5 th	Sweets Ballroom Middle School "FootLoose"	Light Sound
December 6 th to 8 th	Black Box High School Showcase	Lights Sound
December 9th	Black Box IM Classical Chamber	Light Sound
December 10 th	Black Box IM Jazz Combos	Light Sound
January 11 th – 13 th	Senior Portfolio presentation	All
December 14 th	Black Box IM String concert	Light Sound
December 15th	White Box Senior Fashion Show	Light Sound
February 18 th – 19 th	Black Box Mini Architecture	Set Light Sound
March 17 th – 18 th	Ohlone College Theater Fair	All

March 24 th - 25 th	Black Box IM Classical Concerts	Light Sound
March 31 st to April 22 nd	The Flight Deck Overnight	Set Design Lilly Flore
April 18 th - 21 st	Sweet's Ballroom Middle School Showcase	Lights Sound
April 20 th - 30 th	Black Box "The Oresteia"	Set, Light, Sound, Costume
May 4th	Fox Theatre Vocal Show	Set Light
May 4 th - 5th	Black Box IM Jazz Combo	Light Sound
May 6th	Black Box IM Jazz Ensemble	Light Sound
May 11th	Black Box IM Guitar Night	Light Sound
May 24 th	Junior Portfolio presentation	All
May 25 th – 26th	Sophomore Portfolio presentation	All
May 30 th – 31 st	Freshman Portfolio presentation	All

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AGREEMENT

I have reviewed this Production Design syllabus (10 pages) in it's entirety with my child and understand and agree to all policies and schedules.

Please put in order of preference which productions you will be volunteering for.

- _____ : Mini Architecture 02/18/17 - 02/19/17
- _____ : Ohlone Theater Festival (Drivers) 3/17/17 – 3/18/17
- _____ : The Oresteia 4/20/17 to 4/30/17
- _____ : Fashion Show 5/18/17 to 5/20/17

Student Print Name

Student Signature

Date

Parent / Guardian name

Parent / Guardian Signature

Date

Mr. Revon, Department Chair

Date

The Production Design Eligibility GPA will be agreed upon by the Parent/Guardian and Student. Please discuss carefully your goals and note on this page, the GPA that was decided upon. We will use this GPA for student's edibility in Production Design.

*Please sign this copy and **keep it** for your records.*

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*Please sign this copy and **Return to Mr Revon By Friday September 9th 2016.***